

VRQA2012-088
RTO 21765



Victorian Registration &
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Ms Heather Kelly
Chief Executive Officer
YNH Services Inc
PO Box 308
YARRAWONGA VIC 3730

Dear Ms Kelly

Renewal of Registration Audit

I am writing to you in relation to the audit of the application for renewal of registration of YNH Services Inc registered as a Registered Training Organisation (RTO) pursuant to Part 4.3 of the *Education and Training Reform Act 2006*.

It is a condition of the *Education and Training Reform Act 2006* that an RTO must comply with the minimum conditions and standards and any guidelines for registration including the *Australian Quality Training Framework Essential Conditions and Standards for Continuing Registration (AQTF)* and the *VRQA Guidelines for VET Providers (VRQA Guidelines)*.

An independent audit conducted on 16 and 17 February 2012 assessed the compliance of YNH Services Inc against the AQTF and the VRQA Guidelines for the purpose of renewal of registration. I note that you accepted the findings of the AQTF audit report and VET Guidelines audit report in full, and that you have not provided any comments on the draft audit report which was provided to you by the auditor.

I enclose a copy of the final audit report for your attention. The audit report indicates full compliance with the AQTF and the VRQA Guidelines.

On the basis of the findings I have decided to renew the registration of YNH Services Inc as a registered training organisation until 29 February 2016.

Should you have concerns about the conduct of the registration/audit process please address these in writing to the Complaints Manager, VRQA, GPO Box 2317, Melbourne 3001.

If you have any further questions, please contact Ms Emma Hickingbotham on (03) 9651 3239 or email hickingbotham.emma.j@edumail.vic.gov.au.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Lynn Glover', written in a cursive style.

LYNN GLOVER
Director, VRQA

6 March 2012